

**Parish Council Meeting**  
**Wednesday, 3<sup>rd</sup> February 2021 at 6:30 p.m.**  
**via Zoom Video Conferencing**

**Meeting ID:** 992 0840 7002

**Passcode:** wj01aC

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To members of Bickenhill & Marston Green Parish Council, you are duly summoned to attend a **virtual Zoom meeting** of the Parish Council.

**Councillors:** Are minded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend or close associate.

**Public Question Time:**

During the virtual meeting and at the Chairman's discretion, the meeting will be opened to enable members of the public to ask questions of and make statements to the Parish Council for a maximum time of 10 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to **two minutes**.

- Any member of the public who wishes to attend the meeting needs to download Zoom (<https://zoom.us/meetings>)
- Any member of public wishing to participate in the virtual meeting must contact the Clerk via email or telephone to request the meeting ID and password
- Any member of the public who wishes to make a representation during the meeting must submit their questions by email or telephone to the Clerk no later than 3 days prior to the advertised virtual meeting date
- The Clerk can be contacted on [clerk@bmgpc.org](mailto:clerk@bmgpc.org) or 07729 070517 (Office Hour's)

The Parish Council would advise members of the public that audio and video recording for minuting purposes may take place during the virtual Parish Council meeting and that following agenda item The Public, members of the public may not participate in the meeting.

The Parish Council Meeting will commence at approx. 6:40 p.m.

## **AGENDA**

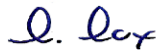
- 1. Accept Proposals to Elect a New Chairman**
  - 1.1 Declaration of Acceptance into Office (Signature to be arranged)
- 2. (If required) - Accept Proposals to Elect a New Vice-Chairman**
  - 2.1 Declaration of Acceptance into Office (Signature to be arranged)
- 3. Functioning Effectively as a Parish Council during the current period of transition**
- 4. Rules and Procedures of Video Conferencing**
- 5. Clarification of Parish Council Meetings Held via Zoom Video Conferencing**
- 6. The Public**
- 7. Apologies**
- 8. Declarations of Interest and Dispensations:**
  - 7.1 To receive declarations of interest from Councillors regarding items on the agenda
  - 7.2 To receive written requests for dispensations of disclosable pecuniary interests
  - 7.3 To grant any requests for dispensation as appropriate
- 9. Approval of the Minutes of the Parish Council Meeting held on 6<sup>th</sup> & 19<sup>th</sup> January 2021**
- 10. Matters Arising from the Parish Council Meeting held on 6<sup>th</sup> January 2021**
- 11. Matters Arising from the Staffing Committee held on 26<sup>th</sup> January 2021**
  - 10.1 Matters of authority or decisions agreed under delegated authority are to be duly noted as approved.
- 12. Matters Arising from the Planning Committee held on the 28<sup>th</sup> January 2021**
- 13. Co-option of New Councillors – Approval that Interviews are to be conducted via Zoom**
  - 12.1 Approval of Interview Panel – Cllr Jonathan Horton, Cllr Peter Tennant and Cllr Wayne Hadley.
- 14. Quotes to replace the John Deere Mower (Quotes sent by email 26/1/2021)**

– Cllr Wayne Hadley
- 15. Replacement Pick Up Vehicle – Cllr Wayne Hadley**

- 16. Approval of Finance Approval List** (Circulated by email)
  - 17. Correspondence**
    - 17.1 Email from Sadie Hamilton (Sent by email 25/01/2021)
    - 17.2 Email from Dave Cuthbert re Census 2021 (sent by email 27/01/21) – Cllr Karen Dunn
  - 18. Date of next virtual meeting: Wednesday, 3<sup>rd</sup> March 2021 at 6:30pm**
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Signed:

27<sup>th</sup> January 2021



RFO to the Council