

**Minutes of the Extraordinary Parish Council Meeting**  
**Wednesday, 15<sup>th</sup> July 2020**  
**via Zoom Video Conferencing**

**Present:**

Cllr Clive Hill – Chairman  
Cllr Jonathan Horton  
Cllr Karen Dunn  
Cllr Wayne Hadley  
Cllr Michael Kay  
Cllr Jessica Rathbone  
Cllr Peter Tennant  
Cllr John Fox

**Clerk:** Franciska Giles

**Public:** 0

**2974 Rules and Procedures of Video Conferencing**

Cllr Clive Hill explained the rules and procedures of Zoom video conferencing.

**2975 Clarification of Parish Council Meetings Held via Zoom Video Conferencing**

The Clerk stated that the Coronavirus Regulations 2020 were passed by Government on 1st April 2020 and apply to meetings taking place before 7 May 2021.

The regulations enable local authorities to hold meetings remotely including by (but not limited to) telephone conferencing, video conferencing, live webcast, and live interactive streaming.

**2976 The Public**

None present

**2977 Apologies**

Cllr Kim Wallace, the RFO and Cllr Trevor Wills offered their apologies to the Clerk which were accepted.

**2978 Declaration of Pecuniary Interests and Dispensations**

None

**2979 Parish Hall Trustees**

Cllr Clive Hill stated that Cllr Frank Bunce and Cllr Donna Williams were on the board of Trustees to the Parish Hall however, as a result of their resignation, the Parish Council now needs to appoint their successors.

Cllr Clive Hill detailed that three Trustees from the Church and three Trustees from the Parish Councils oversee the management of the Parish Hall. The Parish Hall Manager runs the Hall and is responsible for its operation as a whole. The Hall Manager reports to the

Chairman and to the Trustees directly. The Trustees officially meet on the 1<sup>st</sup> Monday every month at 6:00 p.m. at the Parish Hall, however, if there are no agenda items to discuss then the meeting takes place every other month or as and when it is required.

Cllr Clive Hill explained that a Trustees meeting is chaired by the Chairman and facilitated by the Treasurer. Agenda items and reports are discussed and voted for by all six Trustees.

Cllr Clive Hill asked the Parish Councillors for two Trustee nominations.

1<sup>st</sup> Trustee – Cllr Clive Hill

**Proposed: Cllr Karen Dunn**

**Seconded: Cllr John Fox**

**All in favour**

**It was resolved** that Cllr Clive Hill was voted into the position of Trustee to the Parish Hall

2<sup>nd</sup> Trustee – Cllr John Fox

**Proposed: Cllr Clive Hill**

**Seconded: Cllr Karen Dunn**

**All in favour**

**It was resolved** that Cllr John Fox was voted into the position of Trustee to the Parish Hall

**2980 Date of the next meeting** - Wednesday 02<sup>nd</sup> September 2020 at 6:30 p.m. via Zoom Video Conferencing

Cllr Clive Hill closed the meeting at 7:10 p.m.