

Minutes of the Parish Council Meeting
Wednesday, 2 March 2022 at 18:45
The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green

Present:

Cllr Clive Hill – Chair
Cllr Mike Kay
Cllr Jon Horton
Cllr Kim Wallace
Cllr Sue Rogers
Cllr Mark Noblet
Cllr Trevor Wills
Cllr Carole Pearce
Cllr Claire Kelly

Clerk: Julie Brennan

Public: 5

4211. Chair's welcome

The Chair welcomed everyone to the meeting and explained that, whilst item 5 of the agenda would be closed to the public and press, they were welcome to attend the remainder of the meeting.

4212. Apologies

Apologies had been received and accepted from Cllr Karen Dunn & Cllr Wayne Hadley.

4213. Declaration of Pecuniary Interests and Dispensations

None.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was resolved that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of Agenda item 5

4214. Meeting with Representatives from SMBC

Kate Bunting, Strategic Lead for Culture, SMBC outlined details relating to the Commonwealth Games which were set to take place from 28 July 2022 and which were subject to the non disclosure agreement that the Parish Council had previously signed. It was agreed that a further meeting would be arranged in four weeks to discuss detailed plans.

4215. The Public

4215.1 A member of the public asked if allotment holders on the Amenity Land site could request permission to install greenhouses/polytunnels as some of the Elmdon Road plot holders had done. The Clerk confirmed that they could apply for permission to do this.

4215.2 A member of the public asked what was being done to address the problem of the beagles meeting on the Amenity Land every Sunday morning. The Chair confirmed that this was in hand and was being looked into.

4215.3 A member of the public asked for an update on the post box that had been removed from Elmdon Road. The Chair confirmed that Cllr Bob Sleight was dealing with this and it was hoped a new post box would be sited by the Library.

4216. **To co-opt a new member, Claire Kelly following the recommendation of the Interview Panel**
Proposed: Cllr Jonathan Horton proposed that Claire Kelly be co-opted to the Council on the Marston Green ward.
Seconded: Cllr Clive Hill
All in favour
 Cllr Claire Kelly signed the Declaration of Pecuniary Interests form, the Declaration of Acceptance and the Code of Conduct.
4217. **Minutes of the Parish Council meeting held on 2 February 2022**
 The Chairman asked those Councillors present at the 2 February 2022 meeting if they had read the minutes and if they could confirm these as a true and accurate record.
Proposed: Cllr Mike Kay **Seconded: Cllr Jon Horton**
All in favour
It was resolved that the minutes were a true and accurate record.
4218. **Matters arising from the Parish Council meeting 2 February 2022**
4203/1626 – CIL application from Marston Green Bowling Club - The Chair confirmed that works had started so payment would be due shortly.
4203/1627/1613 – Five Year Plan – The Chair let the members know that the Clerk was arranging the first meeting of the working group and asked if anyone else would like to join. Cllr Trevor Wills asked to be included. It was noted that an away day to work on the plan could still go ahead, subject to a date being agreed.
Action item: Clerk to set up the first meeting of the working group and to include Cllr Trevor Wills in the invite.
4219. **Matters arising from the Recreation Committee meeting – 16 February 2022**
1643 – 1st Marston Green Scouts request to plant trees as part of the Queen’s Green Canopy initiative - The recommendation was to approve the request to plant trees in the Millennium Wood during November and for a plaque to be installed.
Proposed: Cllr Kim Wallace **Seconded: Cllr Jon Horton**
All in favour
It was resolved that permission be given to the 1st Marston Green Scouts to plant trees in the Millennium Wood during November and to install a commemorative plaque.
- 1645– Request to install a polytunnel or greenhouse on the Elmdon Lane allotment site** - The members approved the recommendation to allow the installation of a polytunnel or greenhouse at the allotment holders risk and providing that it was not installed on a concrete or other permanent base and was kept in good condition.
Proposed: Cllr Jon Horton **Seconded: Cllr Mark Noblet**
All in favour
It was resolved that the allotment holder may install a polytunnel or greenhouse at their own risk and providing it is not installed on a concrete or other permanent base and is kept in good condition.
- 1647 – Request from Around Again Social Supermarket for help from allotment holders** – The members approved the request from Around Again for the Clerk to ask the allotment holders if they would consider donating any surplus produce to the Charity and also to enquire if anyone of them could support the group with advice.
Proposed: Cllr Jon Horton **Seconded: Cllr Mike Kay**
All in favour
It was resolved that the Clerk will contact the allotment holders to ask them to get in touch with Around Again if they can assist them.



1648 – Request from a resident to preserve the pond on land off Coleshill Heath Road/Blackfirs Lane and replace trees on the bund – The members noted that the Parish Council could not undertake the work requested as it did not own the land. It was agreed that a letter should be sent to the landowner to ask them to consider the request.

Proposed: Cllr Jon Horton

Seconded: Cllr Mark Noblet

All in favour

It was resolved that the Clerk would write to the landowner asking them if they would consider undertaking the works requested.

1650 – Request from the Gardening Club to plant a tree to mark the Queen’s Platinum Jubilee – The members approved the request from the Garden Club to plant a tree of their choice on the Pleck. The Groundsmen are to specify a maximum height for the tree to ensure it is in keeping with the existing planting.

Proposed: Cllr Sue Rogers

Seconded: Cllr Carole Pearce

All in favour

It was resolved that the request from the Gardening Club was approved subject to the tree chosen having a maximum height in line with the recommendation from the Groundsmen.

1653 – Letter from a resident regarding animals in the field on the bend of Bickenhill Road – The members agreed that, as the Parish Council did not own the land and no laws had been broken by the owner of the animals, it was not able to assist the resident at this time.

Proposed: Cllr Trevor Wills

Seconded: Cllr Mike Kay

All in favour

It was resolved that the Parish Council were unable to assist the resident with the issues raised in the letter.

4220. Matters arising from the Staffing Committee meeting – 18 February 2022

4201.1 Cllr Clive Hill outlined the plan agreed in relation to the appointment of a Deputy Clerk.

4221. Matters arising from the Planning Committee meeting – comments submitted by the Clerk

Cllr Horton highlighted an application by Chelmsley Town Football Club to significantly extend its opening hours and confirmed that an objection had been submitted citing the potential for crime and disorder and public nuisance in a residential area.

4222. Matters arising from the Finance Committee meeting – 20 December 2021

776.1 - Cllr Mike Kay asked for approval to spend £402 on the installation of the defibrillator at the Pavilion.

Proposed: Cllr Mike Kay

Seconded: Cllr Kim Wallace

All in favour

It was resolved to ask Blythe Electrical to install the defibrillator at the Pavilion at a cost of £402.

776.2 - Cllr Mike Kay asked for approval for an 'end of year' order with Tudor Environmental to include seed, line marking paint and fertiliser amongst other items.

Proposed: Cllr Mike Kay

Seconded: Cllr Trevor Wills

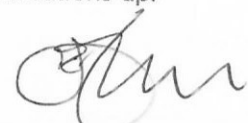
All in favour

It was resolved that the Clerk would place the order with Tudor Environmental.

4223. To consider whether the Parish Council wishes to put up bunting/signs to mark the Queen’s Platinum Jubilee

It was agreed that bunting should be displayed at the Memory Garden, the Pleck and along the wall of the churchyard in Bickenhill. Cllr Wallace agreed to look for decorations and Cllr Wills agreed to speak to the local shops to see if they would be willing to put decorations up.

Action item: Clerk to collate suggestions and costs and report back.



4224. Approval of Finance Approval List

The proposal to authorise the payments detailed on the expenditure report was approved.

Proposed: Cllr Mike Kay

Seconded: Cllr Clive Hill

All in favour

It was resolved to approve the expenditure payments detailed in the report.

The report on urgent payments made in line with Financial Regulations as detailed in the report was approved.

Proposed: Cllr Mike Kay

Seconded: Cllr Clive Hill

All in favour

It was resolved to approve the urgent payments detailed in the report.

4225. To Review the Risk Register

The members reviewed the Risk Register which was approved, subject to clarification that a Gas Safety Certificate had been obtained for the Groundsman's House. If the certificate was not in place, then one should be obtained as soon as possible.

Proposed: Cllr Mike Kay

Seconded: Cllr Jon Horton

All in favour

It was resolved that the Risk Register was approved subject to clarification regarding a Gas Safety Certificate for the Groundsman's house.

4226. To Review the Asset Register

The members reviewed the Asset Register which, it was noted, included items of equipment that were stored but no longer in use. The Asset Register was approved but the Clerk was asked to dispose of any unused equipment and remove the details from the Asset Register.

Proposed: Cllr Mike Kay

Seconded: Cllr Carole Pearce

All in favour

It was resolved that the Asset Register was approved but with work required from the Clerk to identify unused items, dispose of them and update the register.

4227. External Committee Reports

Parish Hall Trustees – Cllr Hill noted that the current manager was leaving at the end of March and that a new appointment had been made. Cllr Hill asked if any Councillor wished to join him and Cllr Noblet as a third Trustee was needed. Cllr Trevor Wills expressed an interest.

Proposed: Cllr Jon Horton

Seconded: Cllr Mike Kay

All in favour

It was resolved to approve that Cllr Trevor Wills be appointed as the third Parish Hall Trustee

Marston Green Village Charitable Trust – Cllr Hill confirmed that it was anticipated that 12 months would need to pass before there were any funds available for grants and that the first report from the investors was awaited.

Airport Matters – Cllr Jon Horton advised that the group meet quarterly and the next meeting would take place on 3 March 2022.

HS2 Update – There was nothing to update on at this time.

4228. Correspondence

The Correspondence was noted. Cllr Clive Hill agreed to speak to the Lions to ascertain if they were planning any activities to tie in with the Great British Spring Clean 2022.

4229. The Parish Council meeting closed at 21:00

4230. Date of next meeting 6 April 2022 at 19:35

The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green

