

**Minutes of the Parish Council Meeting**  
**Wednesday, 6 April 2022 at 19:30**  
**The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green**

**Present:**

Cllr Clive Hill – Chair  
Cllr Mike Kay  
Cllr Jon Horton  
Cllr Kim Wallace  
Cllr Mark Noblet  
Cllr Trevor Wills  
Cllr Carole Pearce  
Cllr Claire Kelly  
Cllr Wayne Hadley

**Clerk:** Julie Brennan

**Public:** 6

**4231. Chair's welcome**

The Chairman welcomed everyone to the meeting.

**4232. Apologies**

Apologies had been received and accepted from Cllr Karen Dunn & Cllr Sue Rogers.

**4233. Declaration of Pecuniary Interests and Dispensations**

None.

**4234. The Public**

**4234.1** A member of the public asked if it was possible to apply for a grant from the Queen's Platinum Jubilee Grant Scheme. The Chairman confirmed that the scheme closed to applications on 6 March 2022.

**4234.2** A member of the public asked if the Parish Council could help with the parking problems experienced by residents of Elm Farm Avenue caused by parents dropping off children at the school. Although a traffic warden attends on occasion, it does not deter people and problems arise throughout the day when children are dropped off and picked up. The member of the public also noted issues with the Air Parks bus, particularly near to the burial ground and the crossing on Station Road which, it was felt, was located in the wrong place. It was agreed that the Clerk would contact SMBC to raise the issues but recommended that the resident also make contact with SMBC to see if they could help.

**Action item:** Clerk to contact SMBC to raise the concerns highlighted.

**4234.3** The issue of HGV vehicles that were over the weight limit driving through the village was also raised and the difficulties in enforcing the weight limited noted.

**4235. Minutes of the Parish Council meeting held on 2 March 2022**

The Chairman asked those Councillors present at the 2 March 2022 meeting if they had read the minutes and if they could confirm these as a true and accurate record.

**Proposed: Cllr Jon Horton**

**Seconded: Cllr Mark Noblet**

**All in favour**

**It was resolved** that the minutes were a true and accurate record.

**4236. Matters arising from the Parish Council meeting 2 March 2022**

**4214 – Meeting with representatives from SMBC** - The Chairman confirmed that a follow up meeting had been arranged with Kate Bunting of SMBC on 7 April 2022 at 10:00 regarding the Commonwealth Games and invited any councillors who were free to let the Clerk know and she would send them the Teams invite.

**4218/1627/1613 – Five Year Plan** – The Chairman confirmed that the first meeting of the Five Year Plan working group would take place on 20 April 2022 at 16:00 and invited anyone who was free to join.

**4221 – Licencing Application by Chelmsley Town FC** – The Chairman let the members know that the Parish Council's objection to the licencing application made by Chelmsley Town FC had been withdrawn following its agreement to abide by limits imposed by WM Police.

**4223 – Platinum Jubilee bunting/signs** – a budget of £200 was proposed for the purchase of flags and bunting to be placed around the Memory Garden and Pleck in Marston Green and St Peter's Church in Bickenhill. Cllr Trevor Wills had canvassed local businesses who were happy to display bunting on the shop fronts and some had confirmed that they would be willing to contribute to the cost. The Parish Council are to supply the bunting which would be put up by the shop owners.

**Proposed: Cllr Mike Kay**

**Seconded: Cllr Jon Horton**

**All in favour**

**It was resolved** that a budget of £200 was approved for the purchase of flags and bunting to be displayed to mark the Queen's Platinum Jubilee.

**4228 – Correspondence – Great British Spring Clean** – Cllr Clive Hill confirmed that he had been in touch with the Lions who had already carried out a litter pick in the area.

**4237. Matters arising from the Recreation Committee meeting – 16 March 2022**

**1658.2 – CIL application from St Leonard's Church** – Cllr Hill let the members know that he and the Clerk had met with representatives from St Leonard's Church who had clarified the issues raised by the Recreation Committee and the recommendation was to approve the request for a donation towards the cost of a replacement central heating boiler. The recommendation was to pay £10,336 towards the overall cost of £15,336.

**Proposed: Cllr Mark Noblet**

**Seconded: Cllr Wayne Hadley**

**All in favour**

**It was resolved** that a payment of £10,336 be made from the CIL monies on receipt of an invoice for the works.

**1659/1571 – BMGPC website** - The members approved the recommendation for updates to be made to the website as listed in the minutes.

**Proposed: Cllr Wayne Hadley**

**Seconded: Cllr Jon Horton**

**All in favour**

**It was resolved** that the updates to the BMGPC website should be made.

**1659/1620 – CCTV Policy & Procedures** – The members approved the request to enter into an agreement with CBS Security at a cost of £450 for the maintenance of the CCTV equipment.

**Proposed: Cllr Mark Noblet**

**Seconded: Cllr Jon Horton**

**All in favour**

**It was resolved** that an agreement for the maintenance of the CCTV equipment be entered into with CBS Security at a cost of £450.



**4238. Update from the Staffing Committee on the recruitment of a Deputy Clerk**

Cllr Clive Hill noted that a second interview was due to be held with a candidate on 7 April 2022.

**4239. Matters arising from the Finance Committee meeting - 28 March 2022**

**789** - Cllr Mike Kay noted the recommendation to award the tree works required by the tree survey to Treefix at a cost of £22,740.

**Proposed: Cllr Trevor Wills**

**Seconded: Cllr Jon Horton**

**All in favour**

**It was resolved** to award the tree works to Treefix at a cost of £22,740.

**799** – Cllr Kay outlined the applications for the Platinum Jubilee Celebratory Grant scheme and noted the recommendation to approve. Cllr Trevor Wills stated that he didn't feel that the scheme had been advertised well enough and a requested that the scheme be reopened. It was agreed that the Finance Committee would review arrangements at their next meeting.

**Action item:** Clerk to include an item on the next Finance Committee meeting agenda for the Platinum Jubilee

**Proposed: Cllr Jon Horton**

**Seconded: Cllr Mark Noblet**

**All in favour**

**It was resolved** that the grant scheme awards were ratified.

**4240. Approval of Finance Approval List**

The proposal to authorise the payments detailed on the expenditure report was approved.

**Proposed: Cllr Mike Kay**

**Seconded: Cllr Claire Kelly**

**All in favour**

**It was resolved** to approve the expenditure payments detailed in the report.

There were no urgent payments to approve.

**4241. To consider a response to the letter from the NALC Smaller Councils Committee regarding issues that could be addressed and services that could be provided by them.**

Cllr Jon Horton asked the Clerk to include a request for virtual meetings to be allowed. The Clerk asked all members to let her know of any other items they wished to be feedback by 29 April 2022 at the latest in order to meet the 30 April 2022 deadline.

**4242. To agree to renew the WALC membership**

The members approved the renewal of the WALC membership at a cost of £1,186 for the year.

**Proposed: Cllr Wayne Hadley**

**Seconded: Cllr Jon Horton**

**All in favour**

**It was resolved** that the WALC membership be renewed at a cost of £1,186.

**4243. To note that agreement has been reached on the Local Government Services Pay Agreement 2021/2022**

Members noted the agreed increase in pay of 1.75% for 2021/2022.

**4244. To consider the request to display a banner on the Pleck for the St Leonard's May Market between 15 May and 22 May**

The members approved the request to display the banner for the St Leonard's May Market on the Pleck.

**Proposed: Cllr Carole Pearce**

**Seconded: Cllr Jon Horton**

**All in favour**

**It was resolved** to approve the request to display the banner for the St Leonard's May Market on the Pleck.



**4245. To consider the request from Baseball Softball UK to hold an LGBTQ+ Softball Tournament at the Recreation Ground on 2 July 2022**

The request to hold a softball tournament at the Recreation Ground was approved with a fee payable of £100 (£80 pitch hire and £20 to hire the toilet facilities, as in 2021).

**Proposed: Cllr Trevor Wills**

**Seconded: Cllr Carole Pearce**

**All in favour**

**It was resolved** to approve the request to use the Recreation Ground for a softball tournament on 2 July 2022 with a fee payable of £100.

**4246. To note the follow up meeting with SMBC regarding the Commonwealth Games – 7 April 2022 at 10:00 via Teams – all councillors welcome to attend**

Cllr Clive Hill invited anyone who was available to join the Teams meeting with SMBC on 7 April at 10:00.

**4247. To consider options for energy supply at the end of the current contract (information to be sent out by email)**

After discussion, it was agreed not to enter into an agreement with a new supplier until nearer the renewal date in December 2022.

**4248. To note the request from SMBC to use the Tea Room for polling on 5 May 2022**

It was noted that the Tea Room would be used for voting on 5 May 2022.

**4249. To consider the request to hold an American football event at the Recreation Ground in June/July 2022**

After discussion it was agreed that the Pavilion and Recreation Ground would not be suitable for this event given the requirement for coach parking and the requirement for Wi-Fi.

**Action item:** Clerk to let the organisers know that the Recreation Ground was not suitable for their event.

**4250. External Committee Reports**

**Parish Hall Trustees** – nothing to update on at this time.

**Marston Green Village Charitable Trust** – nothing to update on at this time.

**Airport Matters** – Cllr Jon Horton provided an update following the latest meeting with the Airport noting that, whilst passenger numbers were down and there remained a large number of vacancies, the airport management's outlook remained upbeat.

**HS2 Update** – There was nothing to update on at this time.

**4251. Correspondence**

The Correspondence was noted.

**4252.** The Chairman advised that the next meeting on 4 May 2022 would commence at 19:00 with the Annual Parish Meeting. The Parish Council meeting closed at 21:20

**4253. Date of next meeting 4 May 2022**

**Annual Parish Meeting - 19:00**

**Annual Parish Council Meeting – 19:15**

**Parish Council Meeting – 19:30**

Venue: The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green