

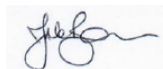
Annual Council Meeting of Bickenhill & Marston Green Parish Council

To members of Bickenhill & Marston Green Parish Council, you are duly summoned to attend the Annual Council Meeting of the Parish Council which is to be held on

Wednesday, 10 May 2023 at 19:15 at

The Elmdon Lounge, Marston Green Parish Hall, Elmdon Road, Marston Green

Signed



Clerk & RFO

Date 03 May 2023

Agenda

- 1. To Elect the Chairman for the coming year**
(Chairman's Declaration of Acceptance of Office to be signed)
- 2. To Elect the Vice-Chairman for the coming year**
(Vice-Chairman's Declaration of Acceptance of Office to be signed)
- 3. Apologies**
- 4. Declaration of Interest and Dispensations**
 - 4.1. To receive declarations of interest from Councillors regarding items on the agenda
 - 4.2. To receive written requests for dispensations of disclosable pecuniary interests
 - 4.3. To grant any requests for dispensation as appropriate
- 5. To note the minutes of the Annual Council Meeting held on the 04 May 2022**
- 6. Appointment of members for each of the Internal Committees and approval of the Terms of Reference**
 - 6.1. Appointment of Members
 - 6.2. Terms of Reference of the Committees - Review
- 7. Appointment of members to serve as representatives of the Parish Council on Outside Bodies & External Committees**
- 8. To adopt Standing Orders 2023**
- 9. To adopt Financial Regulations 2023**
- 10. Review of Asset Register**
- 11. Approval of the 2023/24 meeting dates for the Parish Council & its Committees**

- 12. Review of the Bank Mandate and signatures**
- 13. Year End Bank Reconciliation as at 31st March 2023**
- 14. Review of Financial Risk Assessment 2023**
- 15. To adopt the following procedures and guidelines**
 - 15.1. Complaints Procedure
 - 15.2. Freedom of Information Model Publication Scheme
 - 15.3. General Data Protection Regulations – Privacy Policy
 - 15.4. Good Practice for dealing with the Press & Media
 - 15.5. Copyright – Legal Topic Notice 39
 - 15.6. Local Government Association Code of Conduct for Councillors