

Parish Council Meeting

NOTICE OF MEETING

**A meeting of the Parish Council will be held on Wednesday, 4 October 2023
at 19:30 in the Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green
Members of the Parish Council are hereby summoned to attend the meeting**

Signed



Clerk & RFO

Date 29 September 2023

Councillors: Are minded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend or close associate.

Public Question Time: Residents are invited to the Parish Council meeting and may give their views or question the Parish Council regarding any issues on this agenda. The Parish Council would advise members of the public that following agenda item two, they may not participate in the meeting. The Parish Council Meeting will commence at approx. 19:45.

AGENDA

- 1. Chairman's welcome**
- 2. The Public**
- 3. Apologies**
- 4. Declarations of Interest and Dispensations:** Councillors are reminded to keep their register of interests updated and submit dispensation requests to the Clerk
- 5. To elect a Vice Chairman following the resignation of Cllr Jon Horton**
- 6. Minutes: to approve the minutes of the Parish Council Meeting held on 6 September 2023**
- 7. Matters arising from the Parish Council Meeting held on 6 September 2023**
- 8. Recreation Committee**
 - 8.1. To note the minutes of the meeting held on 20 September 2023
 - 8.2. To approve the recommendation in relation to a memorial bench request
 - 8.3. To approve the amended Burial Ground Regulations
 - 8.4. To approve two requests for polytunnels on the Elmdon Lane allotment site
- 9. Finance & General Purpose Committee**
 - 9.1. To note the minutes of the meeting held on 25 September 2023
 - 9.2. To approve the recommendation to purchase three benches
 - 9.3. To approve the recommendation for dualcom monitoring of the Pavilion alarm system
 - 9.4. To approve the quote of £550 plus VAT to add lockable boxes to the key switches on the Pavilion
 - 9.5. To approve a donation of £200 to Marston Green & District Horticultural Society
 - 9.6. To approve the Vexatious Complaints Policy

- 10. To appoint a new Chairman to the Planning Committee**
- 11. Notes from the Planning Committee**
- 12. To approve the Finance Approval List & list of urgent payments made**
- 13. To note the external audit report from Moore**
- 14. To note the resignation of Cllr Jon Horton and to plan the recruitment for the three vacant councillor roles**
- 15. To appoint a Councillor to the Parish Hall Trustees**
- 16. To appoint a Councillor to the Airport Consultative Committee**
- 17. To approve a budget for refreshments for the Carols Around the Tree event on 5 December 2023**
- 18. To approve a request from St Leonard's Church for a banner to be displayed on the Pleck advertising their Christmas Craft & Gift Fair from 12 November for 7 days.**
- 19. To agree a response to an email received from a resident regarding damage caused to his vehicle by a pothole on Coleshill Heath Road**
- 20. To agree a response to an email from a resident regarding planning condition violations at 58 Station Road, Marston Green**
- 21. To agree a date for the meeting with the Police and Crime Commissioner**
- 22. To agree a donation to the Royal British Legion Poppy Appeal**
- 23. Correspondence**
 - 23.1. ICCM
 - 23.2. Thank you card from residents relating to the Community Day Event
 - 23.3. Clerks and Councils Direct
- 24. External Committee Reports**
 - 24.1. Parish Hall Trustees
 - 24.2. Marston Green Village Charitable Trust
 - 24.3. Airport matters
 - 24.4. HS2/M42 J6 updates
 - 24.5. Village Hall, Bickenhill
 - 24.6. Broadband in Bickenhill
- 25. Date of the next meeting: 1 November 2023 at 19:30**

Venue: The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green