

Parish Council Meeting

NOTICE OF MEETING

**A meeting of the Parish Council will be held on Wednesday, 6 December 2023
at 19:30 in the Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green
Members of the Parish Council are hereby summoned to attend the meeting**

Signed



Clerk & RFO

Date 1 December 2023

Councillors: Are minded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend or close associate.

Public Question Time: Residents are invited to the Parish Council meeting and may give their views or question the Parish Council regarding any issues on this agenda. The Parish Council would advise members of the public that following agenda item two, they may not participate in the meeting. The Parish Council Meeting will commence at approx. 19:45.

AGENDA

- 1. Chairman's welcome**
- 2. The Public**
- 3. Apologies**
- 4. Declarations of Interest and Dispensations:** Councillors are reminded to keep their register of interests updated and submit dispensation requests to the Clerk
- 5. Minutes: to approve the minutes of the Parish Council Meeting held on 1 November 2023**
- 6. Matters arising from the Parish Council Meeting held on 1 November 2023**
- 7. Recreation Committee**
 - 7.1. To note the minutes of the meeting held on 14 November 2023
 - 7.2. To approve the Grass Cutting Tender Documents
 - 7.3. To approve the request for a delivery of cow manure for the Amenity Land allotments
- 8. Finance & General Purpose Committee**
 - 8.1. To note the minutes of the meeting held on 27 November 2023
 - 8.2. To approve the change in pension contribution rates from 5.8% to 6.5% for staff on pay point 12
 - 8.3. To approve the proposed new fee structure for 2024/2025
 - 8.4. To approve the draft budget for 2024/2025
 - 8.5. To approve the change to agenda and minute numbering and recording of resolutions
 - 8.6. To approve the Employer Pensions Discretions Policy
- 9. Planning Committee**
 - 9.1. To note the minutes of the meeting held on 28 November 2023

- 9.2. To approve the letter to SMBC regarding the decision not to enforce the planning breach at 58 Station Road (PL/2022/00493/PPFL)

10. Events Committee

- 10.1. To note the minutes of the meeting held on 28 November 2023
10.2. To approve the Terms of Reference for the Committee

11. To approve the Finance Approval List & list of urgent payments made

12. Salary increase: to note the annual pay increase for 2023/24

13. Lamp post damage at Recreation Ground: to approve the quote from Solihull MBC to replace the lamp post damaged when a car was driven into it

14. Change to car parking terms and conditions: to discuss changes to terms and conditions for parking on the Elmdon Lane car park

15. Millennium Wood: to approve a request from Audley Primary School to visit the wood

16. Clock at Garden of Memory: to approve a quote from Smith of Derby to repair the clock dial that has stopped

17. CIL monies: to note the receipt of £10,092.30 from SMBC

18. External Committee Reports

- 18.1. Parish Hall Trustees
18.2. Marston Green Village Charitable Trust
18.3. Airport matters
18.4. HS2/M42 J6 updates
18.5. Village Hall, Bickenhill
18.6. Broadband in Bickenhill

19. Correspondence

- 19.1. Letter from Transport for West Midlands regarding changes to the A10 bus service

20. Date of the next meeting: 10 January 2023 at 19:30

Venue: The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green

21. Confidential Matters: To resolve to close the meeting to members of the public via the Public Bodies (Admission to Meetings) Act 1960, to allow for discussion of confidential matters, publicity of which would be prejudicial to the public interest

22. Complaint from resident: to discuss a complaint from a resident regarding the handling of a SAR request, a privacy issue and previous complaints