


Parish Council Meeting

NOTICE OF MEETING

**A meeting of the Parish Council will be held on Wednesday, 7 February 2024
at 19:30 in the Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green
Members of the Parish Council are hereby summoned to attend the meeting**

Signed



Clerk & RFO

Date 2 February 2024

AGENDA

C 24 - 016 Chairman's welcome

C 24 - 017 The Public

C 24 - 018 Apologies: To receive apologies from absent members.

C 24 - 019 Declaration of Interest and Dispensations: Members are reminded to keep their Register of Interests form up to date and to submit dispensation requests to the Clerk

C 24 - 020 To co-opt a new member following the recommendation of the interview panel:

- a) New Member to complete the Declaration of Interests Form
- b) New Member to sign the Declaration of Acceptance into Office
- c) New Member to sign the Code of Conduct

C 24 - 021 Minutes: to approve the minutes of the Parish Council Meeting held on 10 January 2024

C 24 - 022 Matters arising from the Parish Council Meeting held on 10 January 2024

C 24 - 023 Recreation Committee

- a) To note the minutes of the meeting held on 17 January 2024
- b) To agree and approve the process for dealing with tenders received for the Grounds Maintenance contract.

C 24 - 024 Finance & General Purpose Committee

- a) To note the minutes of the meeting held on 22 January 2024
- b) To approve the replacement of the garage door at the Recreation Ground at a cost of £1,245
- c) To approve the transfer of the Groundsman's House alarm monitoring from ADT to CBS.
- d) To approve the following new/amended policies:
 - Privacy Policy
 - Website Privacy Policy (including Ts & Cs)
 - Environment & Sustainability Policy
 - Document Retention Policy
 - Data Protection Policy (GDPR)
 - Training Policy
 - Procurement Policy
 - Complaints Policy

C 24 - 025 Planning Committee

- a) To note the minutes of the meeting held on 23 January 2024
- b) To discuss the comments submitted on behalf of the Parish Council

C 24 - 026 Events Committee

- a) To note the minutes of the meeting held on 23 January 2024
- b) To update on plans for the D-Day 80th anniversary event - 6 June 2024
- c) To update on plans for the Community Day event - 14 September 2024

C24 - 027 Pavilion Working Group

- a) To update on the meeting held on 29 January 2024

C 24 - 028 To approve the Finance Approval List & list of urgent payments made

C24 - 029 Birmingham Airport owned property in Bickenhill: to agree the wording of a follow up letter to Birmingham Airport regarding the poor condition of properties in the village

C 24 - 030 Flooding in Bickenhill village: to discuss the problems with flooding in Bickenhill Village due to blocked ditches and agree what action to take

C 24 - 031 Bank Mandate: to agree to remove Cllr Sue Rogers from the bank mandate and approve a new signatory

C 24 - 032 Committee/Working Group Structure: to agree additions/changes to the Committees and Working groups

C 24 - 033 Fireworks Display: to consider the enquiry from Chelmsley Town Council regarding the staging of a joint fireworks display

C 24 - 034 Taxis parking on Clock Lane: to discuss the reported problem of taxis parking on Clock Lane and agree a response

C 24 - 035 St Peter's Churchyard donation towards upkeep: to consider the request for a donation of £550 for the upkeep of the churchyard at St Peter's Church, Bickenhill

C 24 - 036 Solicitor Fees: to approve the fee of £2,300 to draft the new lease of the Pavilion Bar and Lounge

C 24 - 037 Audley School: to approve the request for further Forest Schools to be held at the Millennium Wood

C 24 - 038 Replacement shower boilers: to approve the quote to replace the two shower boilers at the Pavilion at a total cost of £3,300 and the payment of a deposit in the sum of £2,500 ahead of the works

C 24 - 039 Consultation on Boundary Changes: to discuss the recently announced draft recommendations for new wards, ward boundaries and ward names for Solihull

C 24 - 040 Renting land at the Recreation Ground and purchasing land at the Burial Ground: to discuss the correspondence recently received from the landowner and agree a response

C 24 - 041 External Committee Reports

- a) Parish Hall Trustees
- b) Marston Green Village Charitable Trust
- c) Airport Matters
- d) HS2 update
- e) M42 J6 update
- f) Village Hall, Bickenhill
- g) Broadband in Bickenhill
- h) SAM Meeting update

C 24 - 042 Correspondence

C 24 - 043 Date and time of the next meeting: 6 March 2024 at 19:30

Venue: The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green