

Parish Council Meeting

NOTICE OF MEETING

**A meeting of the Parish Council will be held on Wednesday, 11 September 2024
at 19:30 in the Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green
Members of the Parish Council are hereby summoned to attend the meeting**

Signed



Date 6 September 2024

Clerk & RFO

Councillors: Are minded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend or close associate.

Public Question Time: Residents are invited to the Parish Council meeting and may give their views or question the Parish Council regarding any issues on this agenda, subject to the Chairman's discretion, for up to a maximum of five minutes.

The Parish Council would advise member of the public that following agenda item C 24 – 0160 they may not participate in the meeting.

The Parish Council Meeting will commence at approx. 19:40.

AGENDA

C 24 - 0159 Chairman's welcome

C 24 - 0160 The Public

C 24 - 0161 Apologies: To receive apologies from absent members.

C 24 - 0162 Declaration of Interest and Dispensations:

- a) To receive declarations of interest from Councillors regarding items on the agenda. Councillors are reminded of the need to update their Register of Interests
- b) To receive written requests for dispensations of disclosable pecuniary interests
- c) To grant any requests for dispensation as appropriate

C 24 - 0163 New Councillors: to ratify the recommendation of the Interview Panel following the interviews carried out on 1 July 2024

C 24 - 0164 To co-opt a new member following the recommendation of the Interview Panel

- a) New member to complete the Declaration of Interest Form
- b) New member to sign the Declaration of Acceptance of Office
- c) New member to sign the Code of Conduct

C 24 - 0165 Minutes: to approve the minutes of the Parish Council meeting held on 3 July 2024

C 24 - 0166 Actions update: to update on action items from the 3 July 2024 Parish Council meeting

C 24 - 0167 Minutes: to approve the minutes of the Extraordinary Parish Council meeting held on 7 August 2024

C 24 - 0168 Actions update: to update on action items from the 7 August 2024 Extraordinary Parish Council meeting

C 24 - 0169 Recreation Committee

- a) To note the minutes of the meeting held on 17 July 2024
- b) To note the budget/expenditure
- c) To approve the recommendation to retail both gates at the Amenity Land allotments

C 24 - 0170 Events Committee

- a) To note the minutes of the meetings held on 17 July 2024 & 7 August 2024
- b) To note the budget/expenditure
- c) To update on the Community Day event taking place on 14 September 2024

- d) To discuss the proposal to hold an event to mark the 80th anniversary of VE Day on 8 May 2025
- e) To approve the request that responsibility for the annual Remembrance Sunday event and the associated budget is transferred to the Events Committee

C 24 - 0171 Finance & General Purpose Committee

- a) To note the minutes of the meeting held on 22 July 2024
- b) To note the budget/expenditure
- c) To approve the recommendation to open savings accounts with Redwood Bank and Skipton Building Society
- d) Bickenhill Village Centre development proposal: to approve the recommendation to decline the request for a donation towards planning costs

C 24 - 0172 Planning Committee

- a) To note the minutes of the meeting held on 23 July 2024 & decisions submitted under delegated authority
- b) To review the comments submitted on behalf of the Parish Council

C 24 - 0173 Business Planning Meeting: to review the notes of the meeting held on 7 August 2024 and agree next steps

C 24 - 0174 To approve the Finance Approval List

C 24 - 0175 To note the External Audit report from Moore

C 24 - 0176 Vehicle Signage: to approve the quote for signage on the new pickup

C 24 - 0177 Donation of benches for Amenity Land: to approve the offer to donate two benches to be located at the Amenity Land

C 24 - 0178 Pickup Service Quote: to approve the quote for a service plan for the pickup with Bristol Street Motors

C 24 - 0179 Sale of Ford Ranger pickup FL53 FWK: to approve the sale of the vehicle for a minimum price of £200 including VAT

C 24 - 0180 Website Accessibility Statement: to approve the wording of the Website Accessibility Statement and for it to be upload to the Parish Council's website

C 24 - 0181 Meeting Diary: to approve the amended 2024/2025 meeting diary following the change to the timing of the Parish Council meetings from the first to the second Wednesday in the month

C 24 - 0182 Remembrance Sunday: to agree who will lay the wreath at St Peter's Church and who will attend/help at the Marston Green service and parade

C 24 - 0183 Christmas tree in Bickenhill: to approve the request for a Christmas tree in Bickenhill, to agree for the Clerk to liaise with SMBC/Skanska to agree a suitable location and the payment of costs relating to the electrical connection and the new socket required

C 24 - 0184 Letter from St Peter's Church PCC regarding the Church Hall and Vicar's Field: to discuss the letter and additional information from the PCC regarding the future of the facilities and agree a response

C 24 - 0185 Holly Lane road safety: to agree the wording of a letter to Paul Tovey of SMBC regarding the recent accidents on Holly Lane and concerns over safety

C 24 - 0186 Correspondence: thank you postcard from St Leonard's church re Weston Super Mare trip

C 24 - 0187 External Committee Reports

- a) Parish Hall Trustees
- b) Marston Green Village Charitable Trust
- c) Airport Matters
- d) HS2 update
- e) M42 J6 update
- f) SAM meeting update

C 24 - 0188 Date and time of the next meeting: 9 October 2024 at 19:30

Venue: The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green