

Parish Council Meeting

NOTICE OF MEETING

**A meeting of the Parish Council will be held on Wednesday, 12 February 2025
at 19:30 in the Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green
Members of the Parish Council are hereby summoned to attend the meeting**

Signed



Clerk & RFO

Date 7 February 2025

Councillors: Are minded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend or close associate.

Public Question Time: Residents are invited to the Parish Council meeting and may give their views or question the Parish Council regarding any issues on this agenda, subject to the Chairman's discretion, for up to a maximum of three minutes. This period is not part of the formal meeting and is not minuted.

The Parish Council would advise member of the public that following agenda item C 25 – 024 they may not participate in the meeting.

The Parish Council Meeting will commence at approx. 19:40.

AGENDA

C 25 - 023 Chairman's welcome

C 25 - 024 The Public

C 25 - 025 Apologies: To receive apologies from absent members.

C 25 - 026 Declaration of Interest and Dispensations:

- a) To receive declarations of interest from Councillors regarding items on the agenda. Councillors are reminded of the need to update their Register of Interests
- b) To receive written requests for dispensations of disclosable pecuniary interests
- c) To grant any requests for dispensation as appropriate

C 25 - 027 Minutes: to approve the minutes of the Parish Council meeting held on 8 January 2025

C 25 - 028 Actions update: to update on action items from the 8 January 2025 Parish Council meeting

C25 - 029 Minutes: to approve the minutes of the Extraordinary Parish Council meeting held on 5 February 2025

C25 - 030 Actions update: to update on action items from the 5 February 2025 Parish Council meeting

C25 - 031 Recreation Committee

- a) To note the minutes of the meeting held on 15 January 2025
- b) To note the budget/expenditure
- c) To approve the amended Memorial Safety Policy
- d) To approve request from Birmingham Baseball to install a Portaloo on the 3Ms field near to their container

C 25 - 032 Finance & General Purpose Committee

- a) To note the minutes of the meeting held on 27 January 2025
- b) To note the budget/expenditure
- c) To approve the quote from AD Douglas Arboriculture Ltd to carry out a tree survey at a cost of £5,690
- d) To review the Quarterly Budget Report
- e) To approve the payment of TOIL accumulated to 27 January 2025
- f) To review quotes to provide a new Parish Council website and GOV.UK email addresses and agree which company to use

- g) To approve a donation of £100 to the 1st Marston Green Scouts to mark their 100th anniversary
- h) To approve a donation of £550 to St Peter's Church for churchyard maintenance
- i) To approve the Volunteering Policy
- j) To approve the amended Training & Development Policy
- k) To approve the application to the National Lottery Fund for a donation towards the cost of installing an artificial cricket pitch on the 3Ms field.
- l) To update on the request from Barston Parish Council for a donation of £500 towards legal counsel fees of £3,000

C 25 - 033 Planning Committee

- a) To note the minutes of the meeting held on 28 January 2025 and decisions submitted under delegated authority
- b) To review the comments submitted on behalf of the Parish Council

C 25 - 034 Events Committee

- a) To note the minutes of the meeting held on 28 January 2025
- b) To note the budget/expenditure
- c) To update on plans for VE Day 80 and the Community Day

C 25 - 035 To approve the Finance Approval List & List of Urgent Payments Made

C 25 - 036 Application to Land Registry: to consider a request from a resident for a copy of the Council's application to Land Registry to register the ditch at the Recreation Ground

C 25 - 037 Car parking on Elmdon Road near to the Garden of Memory: to discuss issues with vehicles backing up on Station Road and Land Lane as a result of cars parked on Elmdon Road near to the Garden of Memory

C 25 - 038 Ashes Plot Buy Back: to approve the request for the Parish Council to buy back ashes plot T53 at a cost of £400

C 25 - 039 SMBC Council Plan: to agree responses to SMBC's Council Plan 2025-2030 survey

C 25 - 040 Application to donate a replacement bench at the burial ground: to approve the request to replace a memorial bench that has rotted with a new teak bench

C 25 - 041 Training: to approve the purchase of online training courses to enable health and safety training to be delivered to staff

C 25 - 042 Motorway Service Area at junction 5A of the M42: to agree who will act as the liaison with SMBC in relation to the motorway service area to be constructed in Catherine de Barnes

C 25 - 043 Lease of 3Ms field: to update on the liability for maintenance of the public right of way prior to entering into a lease for the site

C 25 - 044 Speeding on Elmdon Lane: to discuss concerns raised by a resident regarding speeding

C 25 - 045 St Leonard's May Market: to approve the request to install a banner on the Pleck advertising the May Market from 11 May 2025 to 18 May 2025

C 25 - 046 Correspondence

- a) Open letter from NALC Chairman, Cllr Keith Stevens
- b) Clerks and Councils Direct

C 25 - 047 External Committee Reports

- a) Parish Hall Trustees
- b) Marston Green Village Charitable Trust
- c) Airport Matters
- d) HS2 update
- e) M42 J6 update
- f) SAM Meeting

C 25 - 048 Date and time of the next meeting: 12 March 2025 at 19:30

Venue: The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green