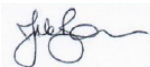


## Parish Council Meeting

### NOTICE OF MEETING

**A meeting of the Parish Council will be held on Wednesday, 12 March 2025  
at 19:30 in the Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green  
Members of the Parish Council are hereby summoned to attend the meeting**

Signed



**Clerk & RFO**

**Date** 7 March 2025

---

**Councillors:** Are minded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend or close associate.

**Public Question Time:** Residents are invited to the Parish Council meeting and may give their views or question the Parish Council regarding any issues on this agenda, subject to the Chairman's discretion, for up to a maximum of three minutes.

The Parish Council would advise member of the public that following agenda item C 25 – 050 they may not participate in the meeting.

The Parish Council Meeting will commence at approx. 19:40.

---

### AGENDA

**C 25 - 049 Chairman's welcome**

**C 25 - 050 The Public**

**C 25 - 051 Apologies:** To receive apologies from absent members.

**C 25 - 052 Declaration of Interest and Dispensations:**

- a) To receive declarations of interest from Councillors regarding items on the agenda. Councillors are reminded of the need to update their Register of Interests
- b) To receive written requests for dispensations of disclosable pecuniary interests
- c) To grant any requests for dispensation as appropriate

**C 25 - 053 Minutes:** to approve the minutes of the Parish Council meeting held on 12 February 2025

**C 25 - 054 Actions update:** to update on action items from the 12 February 2025 Parish Council meeting

**C25 - 055 Recreation Committee**

- a) To note the minutes of the meeting held on 19 February 2025
- b) To note the budget/expenditure
- c) To approve the recommendation to allow Marston Green Cricket Club to create a pitch on the 3Ms field which would be provided free of charge for the first match and charged at £10 per match thereafter
- d) To approve the recommendation to introduce a transfer fee equivalent to three times the cost of purchasing a plot at the time of transfer if the transfer is by a living deed holder to someone living outside the Parish.
- e) To approve the £1,143.11 (including VAT) cost of additional repairs to the John Deere lawn mower
- f) To approve the cost of £789 (including VAT) to purchase a replacement Toro lawn mower as the existing mower is beyond economical repair

**C 25 - 056 Finance & General Purpose Committee**

- a) To note the minutes of the meeting held on 24 February 2025
- b) To note the budget/expenditure
- c) To approve the new IT Policy for Councillors & Staff
- d) To approve the new Child Protection & Safeguarding Policy

- e) To approve the £5,250 cost to replace the fencing and extend the yard at the Recreation Ground
- f) (i) To approve the closure of one of the two Unity Trust deposit accounts and the transfer of funds to another Unity Trust account
- (ii) To approve the creation of a reserve in the Edge Finance Software to manage the CIL monies going forward

**C 25 - 057 Planning Committee**

- a) To note the minutes of the meeting held on 25 February 2025 and decisions submitted under delegated authority
- b) To review the comments submitted on behalf of the Parish Council

**C 25 - 058 Events Committee**

- a) To note the minutes of the meeting held on 25 February 2025
- b) To note the budget/expenditure
- c) To update on plans for VE Day 80 and the Community Day

**C 25 - 059 To approve the Finance Approval List & List of Urgent Payments Made**

**C 25 - 060 Terms of Reference for Recreation Committee:** to approve the terms of reference for the Recreation Committee which have been amended to show that expenditure outside the Recreation Committee budget will be referred to Parish Council rather than F&GP

**C 25 - 061 Birmingham Baseball:** to approve the request from Birmingham Baseball to hold a pre-season friendly match on Sunday, 6 April 2025

**C 25 - 062 Donation of a bench to St Peter's Church, Bickenhill:** to discuss the request for the Parish Council to donate a 3-seater bench to St Peter's Church, Bickenhill

**C 25 - 063 Gov.UK domain and email addresses**

- a) To approve the Terms of Reference for the Website & GOV.UK Domain Working Group
- b) To update on the move to a GOV.UK domain and email addresses

**C 25 - 064 External Committee Reports**

- a) Parish Hall Trustees
- b) Marston Green Village Charitable Trust
- c) Airport Matters
- d) HS2 update
- e) M42 J6 update

**C 25 - 065 Date and time of the next meeting:** 9 April 2025 at 19:30

Venue: The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green