

## **Website Accessibility Statement**

### **Bickenhill & Marston Green Parish Council**

This accessibility statement applies to [https:// BMGPC.org](https://BMGPC.org). This website is run by Bickenhill & Marston Green Parish Council (the 'Council'). The Council wants as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts using browser or device settings
- zoom in up to 400% without the text spilling off the screen
- navigate most of the website using a keyboard or speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

The Council has also made the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

#### **How accessible this website is**

The Council knows that some parts of this website are not fully accessible:

- you cannot modify the line height or spacing of text
- most older PDF documents are not fully accessible to screen reader software
- you cannot skip to the main content when using a screen reader
- there's a limit to how far you can magnify the map on our 'Contact us' page

#### **Feedback and contact information**

The Council is always looking to improve the accessibility of this website. If you find any problems not listed on this page or think the Council is not meeting accessibility requirements, please contact the Clerk:

- by email - [clerk@bmgpc.org](mailto:clerk@bmgpc.org)
- by phone - call the office on 0121 779 4040
- or write to Bickenhill & Marston Green Parish Council, Parish Office, Recreation Ground, Bickenhill Road, Marston Green B37 7ER.

If you need information on this website in a different format please contact the Clerk. The Council will consider your request and respond within 10 working days.

If you cannot view the map on our 'Contact us' page, please contact the Clerk for directions.

#### **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility Regulations').  
Approved at the Parish Council meeting 11 September 2024 (minute no C24 – 0180)

regulations’). If you’re not happy with how the Council responds to your complaint, contact the Equality Advisory and Support Service (EASS).

### **Contacting the Parish Council by phone or visiting the office in person**

You can find out how to contact the Parish Council via the ‘contact us’ page:

<https://bmgpc.org/get-in-touch/>

### **Technical information about this website’s accessibility**

The Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

### **Compliance status**

The website has been tested against the Web Content Accessibility Guidelines (WCAG) 2.2 AA standard.

This website is partially compliant with the Web Content Accessibility Guidelines version 2.2 AA standard, due to the non-compliances listed below.

### **Non-accessible content**

- Older PDF files such as Meeting Minutes and Agendas published before 23 September 2018.
- Scanned documents such as Conclusion of Audit or documents that may include a signature.
- Content produced by third parties or using third party software.

Third party software includes but is not limited to:

- Google Maps - The Google Map that is embedded on our Contact Us page is not accessible for screen readers. The map does not meet WCAG 2.1 success criterion 1.1.1 (non-text content). However, to reduce the impact of this map being inaccessible to some readers, the Council has provided a written address for each site on the individual site pages.

### **Content that is not within the scope of the accessibility regulations**

#### **PDFs and other documents**

The accessibility regulations do not require the Council to fix PDFs or other documents published before 23 September 2018 if they are not essential to providing its services. For example, the Council does not plan to fix documents such as agendas, minutes and financial documents produced prior to 2018. Any new PDFs or Word documents we publish will meet accessibility standards.

#### **Disproportionate Burden**

Nothing is cited as being a disproportionate burden

### **Content that’s not within the scope of the accessibility regulations.**

#### **PDFs and other documents**

Many of the older PDFs and Word documents do not meet accessibility standards – for example, they may not be structured so they’re accessible to a screen reader. This does not meet:

- WCAG 2.1 success criterion 4.1.2 (name, role value).
- WCAG 2.0 success criterion 2.4.5 Multiple Ways
- WCAG 2.0 success criterion 2.4.8 Location

The accessibility regulations do not require the Council to fix PDFs or other documents published before 23 September 2018 if they are not essential to providing its services. For example, the Council does not plan to fix documents such as agendas, minutes and financial documents prior to 2018.

The Council is required, by law, to upload a number of documents that have been approved and signed, the end of year audit for example. This is done by scanning the document and uploading it as a PDF filetype. The very nature of a scanned document is not accessible and often OCR conversion of the documents are not perfect. This will be reviewed regularly to see if technology or regulations have changed.

Any new PDFs or Word documents the Council publishes will aim to meet accessibility standards, unless these documents are in a format which cannot easily be made accessible. If you are unable to access any document on this website due to its format, please contact the Clerk via the methods mentioned above.

### **What the Council is doing to improve accessibility**

The Council will run regular accessibility checks and ensure that new content added to the website meets accessibility requirements where possible.

### **Preparation of this accessibility statement**

This statement was prepared on 5 September 2024. It was last reviewed on 11 September 2024.

This website was last tested on 6 September 2024 against the WCAG 2.2 AA standard.

The test was carried out internally. The most viewed pages were tested by the Clerk using automated testing tools. A further audit of the website was carried out to the WCAG 2.2 AA standard.