

**Minutes of the Parish Council meeting  
Wednesday, 12 March 2025 at 19:30  
The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green**

**Present:**

Cllr Mike Kay (Chairman)  
Cllr Leigh Trevis  
Cllr Dave Fenlon  
Cllr Mark Noblet

Clerk: Julie Brennan

Public: 1

**C 25 - 049 Chairman's welcome**

The Chairman welcomed everyone to the meeting.

**C 25 - 050 The Public**

No matters raised.

**C 25 - 051 Apologies**

Apologies had been received and accepted from Cllr Clive Hill, Cllr Paul Powell, Cllr Philip Clover, Cllr Anne Clarke, Cllr Carole Pearce and Cllr Claire Kelly.

**C 25 - 052 Declaration of Interest and Dispensations**

None.

**C 25 - 053 Minutes of the Parish Council Meeting 12 February 2025**

The Chairman asked those members present at the 12 February 2025 meeting if they had read the minutes and if they could confirm these as a true and accurate record.

**Resolved:** *that the minutes were a true and accurate record.*

**C 25 - 054 Actions update**

C 25 – 028 – It was noted that the presentation of the Long Service Award Certificates was due to take place on 24 March 2025 at 15:30 in the Pavilion.

**C 25 - 055 Recreation Committee**

- a) The minutes of the meetings held on 19 February 2025 were noted.
- b) The budget/expenditure report was noted.
- c) Members discussed the recommendation to allow Marston Green Cricket Club to play one match free of charge on the wicket created on the 3Ms field and to then charge £10 per match.

**Resolved:** *that MGCC were allowed to play one match free of charge on the wicket created on the 3Ms field but would be charged £10 per match thereafter.*

- d) Members discussed the option of introducing a new transfer fee that would apply to transfers by a living deed owner to someone living outside the Parish. It was agreed that such transfers would not be permitted and instead the deed owner would be given the option to sell the plot back to the Parish Council at a cost equal to the original purchase price.

**Resolved:** *that living deed holders are not permitted to sell plots to anyone living outside the Parish but may opt to sell their plot to the Parish Council at a cost equal to the original purchase price.*

- e) Members discussed and approved the quote from Farols to carry out the additional works to the John Deere lawn mower at a cost of £1,143.11.

**Resolved:** that the quote of £1,143.11 from Farols to carry out the additional repairs to the John Deere lawn mower was approved.

- f) It was noted that the Toro lawn mower was beyond economic repair. The quote of £789 to purchase a new Toro Recycler S55A 55cm self-propelled lawn mower was approved.

**Resolved:** That a new Toro Recycler S55A 55cm self-propelled lawn mower be purchased at a cost of £789 to replace the existing mower which is beyond economical repair.

#### **C 25 - 056 Finance & General Purpose Committee**

- a) The minutes of the meetings held on 24 February 2025 were noted.
- b) The budget/expenditure report was noted.
- c) Members discussed the new IT Policy for Councillors and Staff and in particular the requirement for regular training and resources to be provided in line with item 13 of the policy.

**Action item:** Clerk to identify ways to provide training for Staff and Councillors.

**Resolved:** that the IT Policy for Councillors and Staff was approved.

- d) Members reviewed the Child Protection and Safeguarding policy which was approved as drafted.

**Resolved:** that the Child Protection & Safeguarding Policy was approved

- e) Cllr Mike Kay sought approval for the quote from SW Fencing to replace the existing fencing, install a new gate and extend the yard at the Recreation Ground at a cost of £5,250.

**Resolved:** that the quote of £5,250 from SW Fencing to replace the existing fencing, install a new gate and extend the yard at the Recreation Ground was approved.

- f) (i) Members noted that, following the opening of the Redwood Bank accounts and the Hinckley & Rugby Building Society account, it was no longer necessary to have two deposit accounts with Unity Trust Bank. It was therefore agreed to close the CIL account (number 20487603) and transfer the remaining funds to the Treasury Account (account number 20487580).

**Resolved:** to close Unity Trust Bank account number 20487603 and transfer the funds to account number 20487580.

(ii) The Clerk asked for approval to create a reserve in the Edge financial software to manage the CIL monies from 1 April 2025 once the Unity Trust bank account has been closed. Members discussed this request which was approved.

**Resolved:** to create a reserve in the Edge Software from 1 April 2025 to manage the CIL monies.

#### **C25 - 057 Planning Committee**

- a) The minutes of the meetings held on 25 February 2025 were noted.
- b) P25 – 018 D - the pre planning application relating to a proposed base station on land off Bickenhill Road, Marston Green B37 7ER was discussed. It was noted that, whilst the Council had not made any comments on the pre planning application, it would do so, once the actual planning application was submitted to SMBC. The Clerk was asked to post information relating to the application on the Council's Facebook page to ensure residents are aware of it.

#### **C 25 - 058 Events Committee**

- a) The minutes of the meeting held on 25 February 2025 were noted.
- b) The budget/expenditure report was noted.
- c) A query arose regarding the marking of VJ Day on 8 May 2025 rather than 15 August 2025. Cllr Leigh Trevis agreed to confirm if the VE day celebration was a joint celebration including VJ Day.

**Action item:** Cllr Leigh Trevis to confirm if the event on 8 May 2025 will celebrate both VE and VJ Day.

#### **C 25 - 059 To approve the Finance Approval List & List of Urgent Payments Made**

The payments detailed on the expenditure report and list of urgent payments made were considered and approved.

**Resolved:** that the expenditure payments detailed in the reports were approved.

#### **C 25 - 060 Terms of Reference for Recreation Committee**

Members considered the recommendation to refer request for expenditure outside of the Recreation Committee's budget to Parish Council. It was agreed that requests should continue to be considered by F&GP initially to ensure that the budget position is monitored.

**Resolved:** that requests for expenditure outside of the Recreation Committee's budget should continue to be considered by the F&GP Committee before being approved by Parish Council.

#### **C 25 - 061 Birmingham Baseball**

Members discussed the request from Birmingham Baseball to hold a friendly match on the 3Ms field on either 6<sup>th</sup>, 13<sup>th</sup> or 20<sup>th</sup> April 2025.

**Resolved:** that Birmingham Baseball should hold its friendly match on either 6<sup>th</sup> or 13<sup>th</sup> April 2025.

#### **C 25 - 062 Request for the donation of a bench to St Peter's Church, Bickenhill**

Members discussed the request for the Council to donate a bench to St Peter's Church. It was noted that a Bickenhill resident had now offered to donate a bench and therefore the Council refused the request.

**Resolved:** that a bench would not be donated to St Peter's Church, Bickenhill.

#### **C 25 - 063 GOV.UK domain and email addresses**

- a) Members reviewed the terms of reference for the Website & GOV.UK Domain Working Group.

**Resolved:** that the terms of reference for the Website & GOV.UK Domain Working Group were approved.

- b) Cllr Mike Kay provided an overview of the three quotes obtained to supply the Council with a GOV.UK domain and email addresses. He advised that the Working Group had considered each quote in detail, had questioned each supplier and, where possible, received a demonstration of the services offered. The recommendation to take a GOV.UK domain and email addresses from Aubergine at a cost of £899 plus VAT was discussed.

**Resolved:** that the quote from Aubergine to provide a GOV.UK domain and email address at a cost of £899 was approved.

#### **C 25 - 064 External Committee Reports**

- a) **Parish Hall Trustees** – Cllr Mark Noblet advised that the AGM will take place on 8 April 2025 at 19:15.
- b) **Marston Green Village Charitable Trust** – No update to share. Members asked if Cllr Clive Hill was the Parish Council's representative on the Trust or a representative in his own right.  
**Acton item:** Clerk to confirm whether Cllr Clive Hill is the Parish Council's representative on the Marston Green Village Charity Trust or a trustee in his own right.
- c) **Airport Matters** – Cllr Mike Kay to provide an update at the 9 April 2025 Parish Council meeting.
- d) **HS2 Update** – Cllr Mark Noblet to provide an update at the 9 April 2025 Parish Council meeting.
- e) **M42 J6 update** – Cllr Mike Kay explained that villagers still had to contend with road closures and that works to create a slip road into the Airport/to Marston Green were ongoing (due to completed in May 2025). Issues with signage continue to cause headaches for motorists with many entering Bickenhill Village in error as the signs are not clear.

#### **C 25 - 065 Date of the next meeting: 9 April 2025 at 19:30**

**Venue:** The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green

The meeting closed at 20:37