

MINUTES OF THE PARISH COUNCIL MEETING
Held on Wednesday, 11 March 2026 at 19:30
The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green

Present:

Cllr Mike Kay (Chairman)
Cllr Clive Hill
Cllr Dave Fenlon
Cllr Leigh Trevis
Cllr Mark Noblet
Cllr Paul Powell
Cllr Philip Clover

Also present: Julie Brennan, Clerk and two members of the public

C26 -041. Chairman's welcome

The Chairman welcomed those present.

The Public

The Chairman adjourned the meeting for the public question time to enable residents to discuss any issues and identify matters of concern relating to the agenda, this does not form part of the formal meeting.

C26 -042. Apologies

Apologies had been received and accepted from Cllr Carole Pearce and Cllr Claire Kelly.

C26 -043. Declarations of Interest and Dispensations

None declared.

C26 -044. Minutes of the Parish Council meeting 11 February 2026

The Chairman asked those members present at the 11 February 2026 Parish Council meeting if they had read the minutes and if they could confirm these as a true and accurate record.

Resolved: that the minutes were a true and accurate record.

C26 -045. Actions updates

- a) The letter to Paul Tovey (SMBC) regarding traffic, safety and parking issues on Station Road was discussed.

Resolved: that the Clerk should send the letter as drafted.

- b) Cllr Mike Kay confirmed that he and Cllr Clive Hill had reviewed the paperwork issued by SMBC in relation to the consultation on the New Local Plan and their recommendation was not to submit any comments at this stage.

Resolved: That no comments will be submitted at this stage; Council to await publication of the New Local Plan (expected December 2026).

C26 -046. Recreation Committee

- a) The minutes of the meeting held on 18 February 2026 were noted.

- b) The budget/expenditure report was noted.

- c) Members considered and approved the quote of £250 by Solihull Landscape Services to

Signature redacted for
website
Chairman's signature

remove two concrete benches from the Garden of Memory.

Resolved: that the quote was approved.

C26 -047. Finance & General Purpose Committee

- a) The minutes of the meeting held on 22 February 2026 were noted.
- b) The budget/expenditure report was noted.
- c) Members considered the request to pay the Clerk's SLCC membership fee of £399 for 2026/27.

Resolved: that the request to pay the Clerk's SLCC membership was approved.

- d) Members considered and approved the following:
 - i. A budget of £6,000 plus VAT to cover the cost of the Code 2 electrical works identified in the EICR report to be carried out by MT James (quoted £5,290.60 plus day work items).
 - ii. A quote of £2,950 from Merestone Electrical to install additional sockets in the bar, lounge and Groundsmen's office.
 - iii. A quote of £1,425 from Merestone Electrical to supply and install panel heaters in the upstairs women's and men's toilets and the lift room.

Resolved: that the quotes to carry out electrical works were approved.

- e) It was noted that WCT were no longer able to undertake the works to replace the ceiling tiles in the lounge and agreed that the Council would purchase tiles at a cost of £322.80 and that the Groundsmen would install them.

Resolved: that ceiling tiles should be purchased and installed by the Groundsmen.

- f) Members considered the recommendation from the Committee to donate £500 to support the safe and effective running of the Marston Green Striders & Strollers which was approved.

Resolved: that a donation of £500 will be made to Marston Green Striders & Strollers.

C26 -048. Staffing Committee

- a) The minutes of the meeting held on 23 February 2026 were noted.
- b) Members considered the recommendations of the Staffing Committee relating to pay for staff from 1 April 2026

Resolved:

- Groundsmen to remain at SCP 16
- Deputy Clerk to SCP 19 (subject to achieving set objectives)
- Clerk to move to SCP 36.

- c) Members discussed the issues that arose during the closure over the Christmas/New Year period 2025 and agreed not to do so going forward.

Resolved: that there will be no future full closure and staff will arrange cover.

C26 -049. Local Nature Action Plan Working Group

The notes of the Local Nature Action Plan (LNAP) Working Group Meeting held on the 24 February 2026 were discussed. It was noted that Cllr Claire Kelly's name had been omitted from the notes and the Clerk was asked to correct this.

Action: Clerk to amend the notes to include Cllr Claire Kelly's name in the list of attendees.

C26 -050. Planning Committee

- a) The comments submitted under delegated authority were noted.

Signature redacted for
website
Chairman's signature

b) The budget/expenditure report was noted.

C26 -051. To resolve to approve the expenditure transactions and list of urgent payments made

Members considered the payments detailed in the expenditure report and list of urgent payments.

Resolved: that the payments and urgent payments listed were approved.

C26 -052. Repairs to the height barrier

Members reviewed the quote of £350.00 from SW Fencing to install metal back stays, to bolt up the hinges and install brackets to secure the main gate and height barrier at the Recreation Ground.

Resolved: that the quote was approved.

C26 -053. Replacement liners to bins at the Garden of Memory

Members considered the quote of £301 from Broxap to provide three replacement liners for bins at the Garden of Memory.

Resolved: that the quote was approved.

C26 -054. Security at the Allotments

The Clerk let Members know that an allotment plot holder had recently reported an incident on the Elmdon Lane site which had made her, and her two children fear for their safety. Advice from the local PCSO had included ensuring that the site was suitably fenced off to prevent unauthorised access. SW Fencing had attended the site and made a recommendation to install a 9 metre section of 'hit-and-miss' fencing to run from the existing gate to the conifer tree covering the area where the hedge had failed.

Resolved: that the quote of £675 from SW Fencing to install 9 metres of hit and miss fencing at the Elmdon Lane allotment site was approved.

C26 -055. Pavilion Front Door

Members reviewed the quotes to replace the current hardwood/single glazed door on the entrance to the Pavilion with a UPVC door. Given the disparity between the prices quoted, Members approved the quote from Glaze Rite subject to the Clerk confirming that it was of a similar quality to the product quoted for by Finesse. If the Glaze Rite product was not of similar quality, then the Clerk was authorised to place the order with Finesse. It was noted that the existing entry system was incompatible with UPVC doors and therefore an alternative entrance system would need to be considered in the future.

Resolved: Order to be placed with Glaze Rite (£1,541.66 plus VAT), subject to confirmation of comparable quality; otherwise, order with Finesse (£2,914.17 plus VAT).

C26 -056. NALC Annual Conference 24 June 2026

Cllr Leigh Trevis expressed an interest in attending the NALC Annual Conference on 24 June 2026 in London.

Resolved: that Cllr Leigh Trevis would attend the NALC Annual Conference.

Action: Clerk to book a conference space and train tickets for Cllr Leigh Trevis

C26 -057. WALC Councillor 123 training


Members were reminded of the newly launched WALC Councillor 123 training sessions and asked to let the Clerk know if they wished to book onto any of the sessions. Cllr Mark Noblet asked for further information on session three which covered planning applications.

Action item: Clerk to share details of Councillor Session 3 with Cllr Mark Noblet and to book if required.

C26 -058. Lease of the bar/lounge

Members reviewed the amended lease and agreed that it should now be executed. It was noted that, at a Committee meeting held on 5 March 2026, Marston Green Cricket Club had approved the lease for signature by Stephen Wragg as Trustee.

Signature redacted for
website

Chairman's signature 

Resolved: that the lease for the bar and lounge with Marston Green Cricket Club should be signed by any two Councillors and witnessed by the Clerk.

C26 -059. External Committee Reports

- a) **Parish Hall Trustees:** performance continued to be positive and following the successful Curry Night, it was hoped to hold a themed event on the first Friday of each month at a cost of £5 per person to include food and a drink.
- b) **Marston Green Village Charitable Trust:** Whilst no funds had yet been distributed, it was hoped that appeals would be considered by the end of May 2026. New trustees were still required.
- c) **Airport Matters:** Cllr Mike Kay provided an overview of business discussed at the meeting held on 5 March 2026:
- Curdworth Parish Council & Sutton Coldfield Town Council identified as potential new member(s) of the ACC.
 - 3m passengers in the quarter to 31 Dec 2025 & on track for 13.8m passengers YE 31 Mar 2026; forecast 14.6m for 2026/27.
 - Ryanair increasing slots from 8 to 9.
 - Work underway to separate standard, fast track, and business passengers.
 - J2 upgrade and hall expansion targeted for April.
 - Cleaning contract ends April; new contractor from 1 May (staff TUPE). Expected service improvements.
 - New 15-year Master Plan (2026–2041) with Board; stakeholder consultation to follow.
 - 5-year plan published (18 Feb).
 - Night flying and environmental reports available online.
 - Vortex remedial works ongoing at Kitts Green.
 - 2025 air quality data incomplete due to equipment failure; new equipment installed and replacement station planned.
 - Query raised on targets which are largely national; suggestion to use best/worst comparisons instead of averages.
 - Current night flying policy runs to Oct 2027; early review discussions underway.
 - Key points submitted to BAL:
 1. Replace percentage-based limits with fixed numbers.
 2. Define “night”.
 3. Reduce dB levels.
 - Master Plan to inform post-2027 arrangements.
 - Current night flight numbers within limit (6,500).
 - Air quality monitoring update provided. Sensors are located across SMBC and particularly along the A45 (noted hotspot near new bridge).
 - Target: below 40 µg/m³; most councils compliant. Public alerts are available via WM air quality website.
 - Sensor located near to schools in Marston Green.
- d) **M42J6 update:** Cllr Philip Clover advised that works to enable the handover to SMBC continued and that signage continued to be an issue. The installation of ‘horse gates’ on the bridal path has been resolved and the gates should be installed shortly. Following a number of accidents on the new island at the junction with the A4545 slip road, Catherine de Barnes Lane and St Peters Lane, rumble strips had been installed to try to slow traffic.

C26 -060. Date and time of next meeting: 8 April 2026 at 19:30

Venue: The Elmdon Lounge, Marston Green Parish Hall, Elmdon Road, Marston Green

The meeting closed at 20:40

Signature redacted for website

Chairman's signature

