

MINUTES OF THE PARISH COUNCIL MEETING
Held on Wednesday, 14 January 2026 at 19:30
The Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green

Present:

Cllr Mike Kay (Chairman)
Cllr Carole Pearce
Cllr Claire Kelly
Cllr Clive Hill
Cllr Dave Fenton
Cllr Leigh Trevis
Cllr Mark Noblet
Cllr Paul Powell
Cllr Philip Clover

Also present: Julie Brennan, Clerk and two members of the public

C26 -001. Chairman's welcome

The Chairman welcomed those present.

The Public – None.

C26 -002. Apologies

None.

C26 -003. Declarations of Interest and Dispensations

None declared.

C26 -004. Minutes of the Parish Council meeting 10 December 2025

The Chairman asked those members present at the 10 December 2025 Parish Council meeting if they had read the minutes and if they could confirm these as a true and accurate record.

Resolved: that the minutes were a true and accurate record.

C26 -005. Actions updates

None.

C26 -006. Finance & General Purpose Committee

- a) The minutes of the meeting held on 15 December 2025 were noted.
- b) The budget/expenditure report was noted.
- c) Members reviewed the budget and precept preparation information provided in the pack and discussed the option to increase by 5%, 8% or 10%.

Resolved: that the precept for 2026/27 should be increased by 5% which provides for a total precept of £230,129.00, an increase of £4.73 per annum for a Band D property and a budget increase of £10,985.12.

- d) Members noted that notice had been given to close the Hinckley & Rugby 90-day and Redwood Bank 35-day notice accounts, with funds to be transferred to the Treasury account to meet upcoming expenditure.
- e) Members considered quotations for the installation of air conditioning in the Pavilion bar and

lounge. As only one quotation had been received, the quote from Crystal Cooling for £5,920 was approved, to be funded from CIL monies. Members also reviewed a quotation of £950 from Merestone Electrical for the associated electrical works. It was agreed that a second quote should be obtained, with delegated authority given to the Clerk to approve expenditure of up to £1,250.

- Resolved:**
- That Crystal Cooling be appointed to install air conditioning in the bar/lounge at a cost of £5,920, funded from CIL monies.
 - That the Clerk seek a second quotation for the electrical works and be authorised to approve expenditure up to £1,250.

C26 -007. Planning Committee

- a) The minutes of the meeting held on 16 December 2025 were noted.
- b) The budget/expenditure report was noted.
- c) Cllr Mark Noblet highlighted applications PL/2025/00682/MINFHO and PL/2025/02062/MINFHO relating to 111 Coleshill Road and the comments submitted were noted.

C26 -008. Recreation Committee

- a) The minutes of the meeting held on 16 December 2025 were noted and Cllr Clive Hill highlighted the review currently being undertaken by the Committee in relation to the 5-Year Plan.
- b) The budget/expenditure report was noted.

C26 -009. To resolve to approve the expenditure transactions

Members considered the payments detailed in the expenditure report.

- Resolved:** that the payments listed in the Finance Approval list were approved.

C26 -010. West Midlands Pension Fund

Members considered the questions relating to the WMPF Strategy Statement Consultation.

- Resolved:** that the Finance & General Purpose Committee be asked to review the information and consider submitting a response on behalf of the Parish Council.

C26 -011. Donation of a Memorial Bench

Members considered an application for the donation of a memorial bench.

- Resolved:** that the application to donate a memorial bench to be located at the Recreation Ground was approved.

C26 -012. Donation to St Peter's Church

Members discussed the application from St Peter's Church for a donation of £550 towards churchyard maintenance.

- Resolved:** that the application for a donation of £550 from St Peter's Church towards the cost of churchyard maintenance was approved.

C26 -013. Speed Visor

Members were asked to volunteer to liaise with SMBC regarding the siting of the speed visor.

- Resolved:** that Cllrs Philip Clover, Leigh Trevis and Paul Powell liaise with SMBC to agree suitable locations for the speed visor.

C26 -014. Additional expenditure for the works to the bar/lounge

Members were advised that incorrectly installed plasterboard to the exterior of the toilet walls in the lounge required replacement. A quotation of £1,090 plus VAT from Mellors was considered. Members also noted

that the lounge would require full skimming and requested a quotation for future consideration.

Resolved: that the plasterboard in the lounge should be replaced at a cost of £1,090 plus VAT.

C26 -015. Terms of Reference for the Local Nature Action Plan Working Group

Members considered the Terms of Reference which were approved subject to amendments to confirm three members and the addition of a 'Chairman' section.

Resolved: that the Terms of Reference were approved.

Action: Clerk to liaise with Working Group members to arrange the first meeting.

C26 -016. First Aid requalification course

Members considered the quote from JPF First Aid relating to the renewal of the staff's First Aid qualifications.

Resolved: that the quote of £125 per person from JPF First Aid for the Council's four staff to renew their first aid qualification was approved.

C26 -017. External Committee Reports

- a) **Parish Hall Trustees:** The Hall was reported to be performing well, with a successful Christmas period and monthly events planned.
- b) **Marston Green Village Charitable Trust:** No recent meetings; an update to be provided in February 2026.
- c) **Airport Matters:** No update.
- d) **Catherine de Barnes Motorway Service Station Liaison Group:** Cllr Mike Kay confirmed that no meeting had yet taken place, but it was hoped that a meeting scheduled for 20 March 2026 would go ahead.
- e) **M42 J6 update:** Cllr Philp Clover advised that works were due to finish, but a number of issues remained. A meeting with Skanska was planned when outstanding matters would be addressed.
- f) **Castle Hills Solar Farm Community Liaison Group:** No update; a meeting date was still awaited.

C26 -018. Date and time of next meeting: 11 February 2026 at 19:30

Venue: The Elmdon Lounge, Marston Green Parish Hall, Elmdon Road, Marston Green

The meeting closed at 20:03