

Parish Council Meeting
NOTICE OF MEETING

**A meeting of the Parish Council will be held on Wednesday, 10 June 2026
at 19:30 in the Elmdon Lounge, Parish Hall, Elmdon Road, Marston Green
Members of the Parish Council are hereby summoned to attend the meeting**

Signed Julie Brennan
Clerk & RFO

Date 5 June 2026

Councillors: Are minded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend or close associate.

Public Question Time: Residents are invited to the Parish Council meeting and may give their views or question the Parish Council regarding any issues on this agenda, subject to the Chairman's discretion, for up to a maximum of three minutes.

The Parish Council would advise members of the public that, following the public question time, they may not participate in the meeting.

The Parish Council Meeting will commence at approx. 19:40.

AGENDA

C 26 - 0103 Chairman's welcome

Public Question Time

C 26 - 0104 Apologies: To receive apologies from absent members.

C 26 - 0105 Declaration of Interest and Dispensations:

- a) To receive declarations of interest from Councillors regarding items on the agenda. Councillors are reminded of the need to update their Register of Interests
- b) Notice under Section 106 Local Government Finance Act 1992 - non-payment of Council Tax
- c) To receive written requests for dispensations of disclosable pecuniary interests
- d) To grant any requests for dispensation as appropriate

C 26 - 0106 Minutes: to approve the minutes of the Annual Parish meeting held on 13 May 2026

C 26 - 0107 Actions update: to update on action items from the 13 May 2026 Annual Parish meeting

C 26 - 0108 Minutes: to approve the minutes of the Annual Parish Council meeting held on 13 May 2026

C 26 - 0109 Actions update: to update on action items from the 13 May 2026 Annual Parish Council meeting

C 26 - 0110 Minutes: to approve the minutes of the Parish Council meeting held on 13 May 2026

C 26 - 0111 Actions update: to update on action items from the 13 May 2026 Parish Council meeting

C 26 - 0112 Minutes: to approve the minutes of the Extraordinary Parish Council Meeting held on 26 May 2026

C 26 - 0113 Actions update: to update on action items from the 26 May 2026 Extraordinary Parish Council meeting

C 26 - 0114 Recreation Committee

- a) To note the minutes of the meetings held on 20 May 2026
- b) To note the budget/expenditure

- c) To approve the recommendation to postpone the planning application for the artificial cricket until September 2026 with a view to minimising future expenditure in relation to biodiversity net gain
- d) To approve the recommendation to increase the allotment fee from 50p to 55p per square metre from 1 January 2028
- e) To approve the recommendation to undertake a pest control program to deal with the rabbits at the Recreation Ground at a cost of £245 per visit
- f) To approve the suggested procurement process in relation to the grounds maintenance contract to run from 2027 to 2030

C 26 - 0115 Staffing Committee

- a) To note the minutes of the meeting held on 20 May 2026
- b) To note the minutes of the meeting held on 27 May 2026

C 26 - 0116 Planning Committee

- a) To note the minutes of the meeting held on 26 May 2026
- b) To note the budget/expenditure

C 26 - 0117 Events Working Group

- a) To review the notes of the meeting held 26 May 2026 and update on plans for the Family Fun Day for the Community to be held on 18 July 2026
- b) To approve the appointment of Jackie Howse as a member of the Working Group

C 26 - 0118 Finance & General Purpose Committee

- a) To note the minutes of the meeting held on 27 May 2026
- b) To note the budget/expenditure
- c) To note the Parish Basic Allowances 2026/2027
- d) To approve the recommendation to charge £10 per match for the 3Ms cricket pitch
- e) To approve the recommendation to make a donation of £250 to Marston Green Horticultural Society in support of its annual flower show 2026 using section 137 of the Local Government Act 1972
- f) To approve the recommendation to make a donation of £400 to St Leonard's Church in support of its community day trip to Weston-Super-Mare on 18 August 2026 using section 137 of the Local Government Act 1972

C 26 - 0119 To resolve to approve the expenditure transactions and list of urgent payments made

C 26 - 0120 Tree planting request: to consider the request from the Gardening Club to plant a tree to mark their 100th anniversary

C26 - 0121 Bench installation: to discuss and approve to pay 50% of the cost for Protec Engineering Services (Birmingham) Ltd to instal 6 benches in Bickenhill village at a cost of £1,470 plus VAT (balance payable by SMBC)

C 26 - 0122 Somerton Drive: to note and discuss issues with parking on the bend of Somerton Drive and the overhanging hedge which makes the footpath unpassable

C 26 - 0123 Football pitch fee: to approve two requests to pay the 2026/2027 football pitch fee in instalments

C 26 - 0124 Interment fee: to consider a request to charge the residents interment fee rather than the out of area fee for an ashes interment

C 26 - 0125 Woodhouse Farm: to note the appointment of Urban Vision Enterprise to provide advice in relation to planning application number PL/2025/01404/PPFL relating to the installation and operation of a 49.9 MW ground mounted solar farm and 5MW BESS facility together with

associated works. Also to note the approval of UVE's fee estimate in the sum of £1,752.00 plus VAT.

C 26 - 0126 Amenity Land unauthorised access: to approve the quote of £325 to replace the chain-link fence that was removed to provide access for works to a resident's rear garden

C 26 - 0127 John Deere Lawn Mower: To consider the quotation from Farol for the repair of the mower and make a recommendation regarding repair or replacement.

C 26 - 0128 Internal Audit Report: to note that the Internal Audit was carried out on 29 April 2025 by Bill Robinson and to review and discuss the recommendations contained within his Internal Audit Report.

C 26 - 0129 Approval of the Annual Governance and Accountability Return 2024/2025

a) To receive and note the Annual Internal Audit Report (page 3 of the AGAR)

b) To consider and approve the Annual Governance Statement (Section 1)

c) To consider and approve the Accounting Statements (Section 2)

C 26 - 0130 Letter to DevComms Midlands Limited: to approve the letter requesting a meeting to discuss the application for the solar farm at Woodhouse Farm

C 26 - 0131 External Committee Reports

a) Parish Hall Trustees

b) Airport Matters

c) Catherine de Barnes Motorway Service Station Liaison Group

d) Castle Hills Solar Farm Community Liaison Group

C 26 - 0132 Date and time of the next meeting: 8 July 2026 at 19:30

Venue: St Peter's Church Hall, Church Lane, Bickenhill